

Registration Station Job Action Sheet

This station is in the Clean Zone. Workers may still be assigned PPE.

Before Shift

- Report to the Staff Sign-In Area
- Collect assigned personal protective equipment (PPE) and dosimetry devices
- Attend pre-shift briefing
- Report to Registration Manager to receive and review position assignment
- Review **CRC Processing Forms**, paying close attention to **Form III: Preliminary Exposure Assessment, Radiation Dose Assessment Referral**

During Shift

- Report any emergencies or injuries to your station manager IMMEDIATELY
- Wear assigned PPE and dosimetry devices at all times
- Interview people as they arrive at Registration
 - Some people will need immediate medical follow-up at the Radiation Dose Assessment Station
 - You will identify people who fall into this category based upon:
 - Their responses to the interview questions
 - The results of contamination screenings
- As necessary, escort people to the appropriate station
- Direct people as follows:

Decision		Action
Immediate Follow-Up Necessary (Review <i>Medical Prioritization Job Aid</i> and contamination screening results)	→	Escort to Radiation Dose Assessment Station
Does Not Need Immediate Follow-Up	→	Direct to Discharge Station

After Shift

- Report to the Contamination Screening Station to begin demobilization
 - Contamination Screening Staff will screen you for contamination
- Turn in your dosimetry devices at the Sign-Out Area.
- Attend the post-shift briefing